
INTERNAL QUALITY ASSURANCE CELL

Minutes of 18th Meeting of IQAC

Date: December 28, 2023
Time: 03:00 PM
Venue: Conference Room
Academic Block-III
Invertis University, Bareilly

The 18th meeting of Internal Quality Assurance Cell (IQAC) was held on 28th December 2023, at 03:00 PM at the Conference Room of Academic Block-III of Invertis University, Bareilly. The following members have attended the meeting.

S. No.	Name	Designation	IQAC Role
1	Prof. Y. D. S. Arya	Vice Chancellor, IU	Chairperson
2	Prof. P. P. Singh	Dean, Faculty of Science, IU	Director-IQAC
3	Mr. Santosh Kumar	Registrar, IU	Member
4	Prof. R. K. Shukla	Dean, Faculty of Engineering, IU	Member
5	Prof. Manish Gupta	Dean, Faculty of Management, IU	Member
6	Prof. Reena Jaiswal	Dean, Faculty of Law, IU	Member
7	Dr. S. S. Tripathi	Dean, Faculty of Agriculture, IU	Member
8	Dr. Archana Mehrotra	Principal-Pharmacy, IU	Member
9	Dr. Jitendra Nath Srivastava	Director CSED	Member
10	Mr. Sarthi Prasad Gauda	Director, CRC, IU	Member
11	Dr. Kamlesh Kumar Dubey	Chief Proctor, IU	Member
12	Mr. Sarnam Singh	Assistant Registrar, IU	Member
13	Dr. Pankaj Rai	Head, Deptt. of Biotechnology, IU	Member
14	Dr. Prakhar Saxena	Head, Deptt. of Law, IU	Member
15	Dr. Avdhesh Sharma	Head, Deptt of Education, IU	Member
16	Dr. Gaurav Agarwal	Head, Deptt. of CSE, IU	Member
17	Dr. Rajeev Bhandari	HOD, BBA, IU	Member
18	Ms. Swati Agarwal	Controller of Examination, IU	Member
19	Mr. Jitendra Parashari	Finance Officer, IU	Member
20	Mr. Shwetang Verma	Admission In-charge	Member
21	Ms. Anushika Jaiswal	M.Sc. I Year	Student Member
22	Mr. Ashutosh Pradhan	Deputy Registrar	Coordinator-IQAC

Minutes of Meeting of 18th IQAC

Date :	28 December 2023	Start Time:	3:00 PM
Location:	Conference Room (AB-III)	End Time:	4:00 PM
Chair:	Prof. Y.D.S. Arya	Minute Taker:	Ashutosh Pradhan
Convened By: Prof. P. P. Singh, Director-IQAC			
1. Agenda			
Item No.	PARTICULARS		
1	To confirm the minutes of the IQAC meeting held on 21st June 2023.		
2	Action Taken Report (ATR) on the minutes of the last meeting.		
3	Status of data for participation in NIRF-2024		
4	NAAC-SSR submission for Reassessment of Cycle-I		
5	Progress and timely submission of SIF(PCI)		
6	Placement status for current academic session 2023-24		
7	To consider improvement and modification in Students feedback Mechanism		
8	LinkedIn Learning Skill assessment		
9	To identify the slow & advance learners for even semester		
10	Any other item with the permission of Chair.		
2. Summary of Discussion			
Item No.	Discussion		
1	The meeting started with the permission of chair and members have confirmed the minutes of the last IQAC meeting held on 30 September 2023, already circulated to the esteemed IQAC members through e-mail.		
2	The Action taken report (ATR) of the last meeting held on 30 September 2023 was presented by Director - IQAC to members for information & discussion.		
3	Nodal officer of University for NIRF has informed that data collection at the level of concerned faculties has almost completed and now it is under compilation for university as a whole and it will be submitted by mid of next month.		
4	Director-IQAC has appraised the members that the documentation for submission of SSR for Reassessment of Cycle-I is at final stage. After critical review by criteria in charges it will be presented to Hon'ble Vice Chancellor for final approval before submission.		
5	Principal & Head of Pharmacy has informed that documentation for submission of Standard Inspection Format for approval of PCI for 2024-25 is under process and it will be submitted before deadline.		

6	Director-CRC has appraised that placement process is in full swing. Deans of the faculties requested to work to improve the placements of students in core companies of Electrical, Mechanical, Biotechnology, Pharmacy, Agriculture. Director-CRC informed that for better placement record there is a need for improvement in soft skills. It has been suggested to hire experts or sign MOU with agencies for soft skill development of students.
7	Students feedback form must be in tune with data required for NAAC covering all stakeholders.
8	It has been proposed by Examination Controller to conduct the objective type exam for LinkedIn Learning Path courses completed by students with semester examinations.
9	There is a need of department-wise initiatives for advanced and slow learners to provide a perfect balance between academics and extra & co-curricular activities which goes a long way toward enhancing their employability attributes and achieving success in their respective professional careers
10	Meeting ended with the vote of thanks by Director-IQAC, Dr. P. P. Singh to Chair and esteemed members.

3. Conclusion


1	To apply under four categories of Engineering, Management, Agriculture & Innovation and university as a whole.
2	Earliest submission of SSR for Reassessment of Cycle-I
3	To submit the Standard Inspection Format for approval of PCI for 2024-25
4	Soft skills training through experts
5	Objective Type Exam for LinkedIn Learning


4. Action Items	Person Responsible	Deadline
NIRF-2024 Data Submission	Mr. Sarnam Singh & Concerned Deans	15.01.24
Submission of SSR	Director-IQAC	10.03.24
Preparation & Submission of SIF-2024	Principal Pharmacy	25.02.24
Expert Training for Soft Skill Development	Director-CRC	15.01.24
Exam for LinkedIn Learning	Examination Controller	End Sem Exam

5. Next Meeting		
Date: March 16, 2024	Time: 03:15 PM	Venue: Conference Room AB-3
Objective(s):	To confirm the minutes of the IQAC & discussion on ATR of this meeting	

Enclosures:

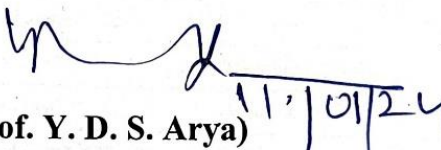
1. Copy of signed attendance sheet


(Ashutosh Pradhan)
Coordinator-IQAC


 11/01/24
(Prof. P. P. Singh)
Director, IQAC


 11/01/24
(Santosh Kumar)
Registrar

Submitted for kind confirmation and approval.


 11/01/24
(Prof. Y. D. S. Arya)
Vice Chancellor

Date: 11th January 2024
Place: Bareilly

Enclosure-1: Attendance with Signatures

IQAC 2023

Attendance (DEC 23)

Invertis University, Bareilly				
Internal Quality Assurance Cell				
Attendees of IQAC Meeting				
Date of Meeting: 28 December. 2023		Time: 3.00 PM		Venue: Conference Room (AB-III)
S. No.	Name	Designation	IQAC	Signature
1	Prof. Y. D. S. Arya	Vice Chancellor, IU	Chairperson	
2	Prof. P. P. Singh	Dean, Faculty of Science, IU	Director-IQAC	 28/12/23
3	Mr. Santosh Kumar	Registrar, IU	Member	
4	Prof. R. K. Shukla	Dean, Faculty of Engineering, IU	Member	—
5	Prof. Manish Gupta	Dean, Faculty of Management, IU	Member	On Leave
6	Prof. Reena Jaiswal	Dean, Faculty of Law, IU	Member	
7	Dr. S. S. Tripathi	Dean, Faculty of Agriculture, IU	Member	
8	Dr. Archana Mehrotra	Principal-Pharmacy, IU	Member	On Leave
9	Mr. Amitabh Drone	Director Administration, IU	Member	
10	Dr. Jitendra Nath Srivastava	Director CSED	Member	On Leave
11	Mr. Sarthi Prasad Gouda	Director, CRC, IU	Member	
12	Dr. Kamlesh Kumar Dubey	Chief Proctor, IU	Member	On Leave
13	Ms. Swati Agarwal	Controller of Examination, IU	Member	 28/12/23
13	Mr. Jitendra Parashari	Finance Officer, IU	Member	 28/12
14	Mr. Shwetang Verma	Admission In-charge	Member	 28/12/23
15	Mr. Sarnam Singh	Assistant Registrar, IU	Member	 28/12/23
16	Dr. Pankaj Rai	Head, Deptt. of Biotechnology, IU	Member	 28/12/23
17	Dr. Dheeraj Gandhi	Head, Commerce, IU	Member	 28/12/23
18	Dr. Prakhar Saxena	Head, Deptt. of Law, IU	Member	
19	Dr. Archana Saxena	Head, Deptt. of Comp. Appl., IU	Member	 28/12
20	Dr. Avdesh Sharma	Head, Deptt of Education, IU	Member	 28/12/23
21	Dr. Gaurav Agarwal	Head, Deptt. of CSE, IU	Member	 28/12/23
22	Dr. Rajeev Bhandari	HOD, BBA, IU	Member	 28/12/23
23	Ms. Anushika Jaiswal	M.Sc. I Year	Student Member	 28/12/23
24	Mr. Hemant Ghai	News Director, Bharat Express	Alumni Member	—
25	Mr. Sudhir Mehrotra	Chartered Accountant	Management Nominee	—
26	Mr. Vishal Seth	Academic Relationship Manager, TCS	Industry Member	—
27	Mr. Avinash Verma	Parent	Stakeholders Member	—
28	Mr. Ashutosh Pradhan	Deputy Registrar	Coordinator-IQAC	 28/12/23